



foundation school

Working with NHS Trusts across North and East Yorkshire and Northern Lincolnshire

JOB DESCRIPTION

POST

Foundation Year 2 doctor in Acute Admissions Unit

LOCATION

Hull Royal Infirmary

DURATION OF POST

4 months (as part of a 1 year rotational post)

TRUST INFORMATION

Based on three sites (Hull Royal Infirmary, Castle Hill Hospital and Princess Royal Hospital), the Hull and East Yorkshire Hospitals NHS Trust was formed on 1 October 1999 and has an annual budget of £370 million, employing approximately 7,000 staff and serving a population of 1.1 million. All major medical and surgical specialties are represented within Hull and East Yorkshire Hospitals Trust.

The Hull Royal Infirmary (834 beds) is the major hospital in North Humberside and has the only Accident and Emergency Department in the vicinity. There is an Intensive Care Unit, a Cardiac Monitoring Unit and Admission Units for both medical and surgical emergencies. Two flagship developments, the £6m Hull and East Yorkshire Eye Hospital and the £35m Women and Children's Hospital have been opened in the last two years.

Castle Hill Hospital is located in Cottingham, outside the city of Hull and within the East Yorkshire Borough of Beverley. The hospital is set within attractively landscaped grounds. Hospital facilities include a well resourced medical library, Doctors mess and staff restaurant. A £45m Cardiac and elective surgical facility and £60m Cancer Centre currently under construction and scheduled to open in 2008.

Both hospital's are on a main bus route, no's 64 and 154, which operate between Castle Hill Hospital and Hull Royal Infirmary. Staff can use this service free of charge on production of their ID Badge.

The Princess Royal Hospital is a specialist hospital housing oncology and dermatology services. These services are scheduled to relocate on completion of the Cancer Centre in 2008.

The Hospital is on a bus route into the city centre and parking is available for staff.

DEPARTMENTAL INFORMATION

The Unit, with a capacity of 50, is the flagship of the Department of Acute Medicine. In 2005, the Unit received greater than 19000 admissions. The philosophy of the Unit is immediate evaluation, stabilisation and transfer. It provides a broad range of unselect medical training with opportunity to work with two Acute Physicians, specialists in Gastroenterology, Rheumatology, Nephrology, Elderly Medicine, Diabetes and Endocrinology, all of whom participate in Medical Receiving. In addition, the Unit is actively supported by Neurologists and Cardiologists, as all acute admissions related to these specialties initially present here.

The Intermediate Care team, Operational Support and Bed Bureau are based on the Unit, facilitating referrals and patient flow.

The Unit works closely with Medical admissions at Castle Hill Hospital and Surgical Admissions Ward at Hull Royal infirmary. It is supported by state of art diagnostics.

Staff of the Department

Consultants:

Dr Vijay Anand

Dr Deepak Bhatia

5 Staff Grades/Clinical Fellows

15 SHOs/F2s

The Unit is supported by Critical Care Outreach, Modern matron, Nurse Practitioners, Teacher Practitioner, specialist Nurses in Diabetes, Neurology, Stroke, and Respiratory Medicine and Support workers.

Staff Grades/ Clinical fellows currently support the Unit during the hours 0900 - 2100.

Medical Registrars (15), drawn from the medical specialties participate in the on-call commitment to the Unit and Department of Emergency Medicine.

DUTIES OF THE POST

Foundation medical staff will work under direct supervision of the Middle grade doctors and Consultants. They will evaluate and clerk new admissions, identify those requiring immediate attention, work to guidelines and pathways, present cases to their seniors, actively participate on Consultant ward rounds, gain experience and expertise at the commonly carried out clinical procedures and attend Teaching/Training sessions. They would be expected to complete all documentation as per Trust guidelines, inclusive of completing the Immediate Discharge Letter.

The average contracted hours must not be exceeded. However, in exceptional circumstances, practitioners in the grades of Senior Registrar, Specialist Registrar, Senior House Officer and House Officer shall be expected in the normal run of their duties, and within their contract and

job description to cover for the occasional brief absence of colleagues as far as is practicable. Sick colleagues will normally be covered only for short periods of absence.

In addition practitioners will be prepared to perform duties in occasional Emergencies and unforeseen circumstances without additional remuneration but may be granted time off in lieu at the discretion of the employing trust. Commitments arising in such circumstances are, however, exceptional and the practitioner should not be required to undertake work of this kind for prolonged periods or on a regular basis.

WORKING ARRANGEMENTS/JOB PLAN

The current arrangements are a ? rota (including prospective cover for annual/study leave).

TEACHING/AUDIT

Foundation staff are encouraged to identify and pursue a Clinical Audit. There are regular Teaching sessions within the Unit.

EDUCATIONAL OBJECTIVES

- To build upon undergraduate education.
- To gain experience and familiarity in dealing with a wide variety of medical conditions.
- To develop the skills of history taking, physical examination, appropriate investigation and rational prescribing.
- To master several basic medical techniques.
- To improve communication skills with patients, relatives and colleagues.
- To develop skills in managing time and conflicting priorities.

EDUCATIONAL SUPERVISOR

Each Foundation Year 2 doctor will have a nominated Educational Supervisor, with whom they should meet formally at the commencement of each 4-month rotation, again at 2 months and at the end of the post, using the Foundation Learning Portfolio.

INDUCTION

An induction programme is arranged for new starters at the beginning of August during which they have no other duties and attendance is mandatory. Departmental inductions will take place at the beginning of each 4-month rotation.

GENERIC SKILLS TRAINING

All F2's are required to attend the Generic Skills Training Programme which is run in conjunction with the other Trusts in the North and East Yorkshire Coast Foundation School. You may be required to travel to other hospitals for this training.

ACCOMMODATION

Single accommodation may be available. Please contact the Accommodation Office on (01482) 674255 to check availability.

HOURS MONITORING AND THE NEW DEAL

All doctors in training will be required to monitor their hours of work and rest during a set period throughout each period of employment at least once. Any queries regarding New Deal monitoring should be directed to Paul Watson, Workforce Analyst on (01482) 676457.

TERMS AND CONDITIONS

Your pay and terms and conditions of employment are determined by the Medical and Dental Whitley Council as follows;

- a) Pay and allowances
- b) Rota/hours
- c) Annual Leave

ANNUAL LEAVE

9 days annual leave in a 4 months period, which should be taken within this period. Annual leave cannot be carried over into the next post. (*In order to maintain the service, annual leave is planned into the rota*). Please note that annual leave cannot be allowed whilst scheduled to work nights.

POSTGRADUATE MEDICAL EDUCATION/RESOURCE CENTRE

The East Riding Medical Education Centre is located on the Hull Royal Infirmary site. The Centre contains a 200 seat auditorium equipped with full video and dual projection facilities and three large seminar rooms. There is an extensive medical library which contains over 5,000 volumes, 215 journals on weekly or monthly receipt, and audio-visual facilities. A CD-ROM system (Index Medicus) is operational and there is a direct link - via Datastar - to the world medical database. The centre incorporates the largest Postgraduate medical educational facility in the Yorkshire Region and supplies catering and support services, in addition to its central teaching and academic roles.

The associated department at Castle Hill Hospital includes a 70 seat lecture theatre with modern audio-visual equipment and a branch of the medical library, staffed and computer linked. The medical library is available 24 hours (swipecard access).

The Director of Post graduate Medical Education is currently vacant. The Foundation Training Programme Directors are Mr Bankole Akomolafe, Dr Gavin Anderson and Dr Nigel Steel. There is a full programme of lectures and tutorials, details of which are published in the monthly diary. Each department holds educational meetings, and Foundation Year doctors are welcome to attend those in other departments as well as their own, duties allowing. Details are published on the Intranet (<http://intranet/ermec>).

HEALTH AND SAFETY

You are required to inform your line manager of any safety issues that could affect you or others, in the workplace. You are responsible for your own health and safety and must co-operate with management, at all times, in achieving safer work processes and work places, particularly where it can impact on others.

You will be trained in the correct use of any equipment provided to improve safety and health within the Trust. You are required to use the equipment when necessary and as instructed, it is your responsibility to ensure the equipment is safe to use, prior to its use and must report any defects immediately to your line manager.

GENERAL INFORMATION

Kingston upon Hull is one of the country's main ports and is an ancient borough, its first Royal Charter being granted 1299. Hull was substantially rebuilt after heaving bombing in World Ward II and is therefore a modern as well as an historic city. There is a yacht marina, an international ice rink and a range of other leisure and recreational facilities, including theatres, cinemas, concert halls. There are two Universities and a College of Further Education. Shopping facilities including a large shopping complex occupying a unique waterfront position in the centre of the city.

There is easy access to pleasant countryside, coastal resorts, moors and dales. A regular passenger/car ferry operates from Hull to nearby continental ports and direct flights from Humberside airport cover a number of overseas destinations.

Several new projects have recently been completed or are currently underway in the city, to ensure that Hull is recognised as one of the UK's Top 10 cities by 2010. These include a £40 million Millennium Project, The Deep, (a Marine Science and Visitor centre) a £43 million Stadium and the redevelopment of the Ferensway shopping area and Transport system.

ALL APPLICANTS PLEASE NOTE

All applicants are asked to check before applying for a post, that they will be eligible for registration with the General Medical Council.

You can check your eligibility on the website <http://www.gmc-uk.org>. If there is any uncertainty please contact the GMC and seek advice. If you cannot register with the GMC you cannot be employed as a foundation Year 1 Trainee.